

**OXFORD MAYOR AND COUNCIL
REGULAR SESSION
MONDAY, MAY 6, 2013 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the May 6, 2013 Mayor and Council Meeting
5. Honorary Councilmember – Mrs. [Gussie Baker](#) has been appointed by Frank Davis to serve as honorary councilmember for May.
6. Motion to approve the Minutes of the regular meeting of April 1, 2013.
7. Motion to accept the Minutes of the February 12, 2013 Planning Commission Meeting
8. Motion to accept the Minutes of the March 12, 2013 Planning Commission Meeting
9. Planning Commission Recommendations/Petitions
10. Citizen Concerns
11. Committee Reports
12. Invoice Approval
13. Executive Session (personnel matters)
14. Adjourn

COMMITTEE REPORTS

1. JERRY D. ROSEBERRY, MAYOR

- a. **Council Committees** – We have the first reading of an [ordinance](#) to amend how our council committees function.
- b. **Annual Budget** – We have the presentation of the draft budget for FY2014 (July 2013 – June 2014).

2. DAVID STRICKLAND, CITY ATTORNEY

3. BOB SCHWARTZ, CITY MANAGER

4. GEORGE R. HOLT, FINANCE/OVERSIGHT/PERSONNEL

5. DAVID EADY, PLANNING/ZONING/STORMWATER

6. LYN PACE, CEMETERY/PUBLIC SAFETY

7. FRANK J. DAVIS, STREETS/SIDEWALKS/SOLID WASTE

8. TERRY A. SMITH, UTILITIES/PUBLIC WORKS

- a. **George Street Reconductoring Project** – The FY2013 Budget has \$45,000 for this project in the electric budget. We have received [two bids](#) (a third vendor declined to bid) and recommend approval for the bid of \$34,200 from Marable-Pirkle.
- b. **Cell Phone Antenna** – We recommend Council consider leasing space on our water tower to a cell phone company. Our tower maintenance contract is with Utility Services. They have a subsidiary that negotiates and manages the relationship with the cell phone companies.

9. JAMES H. WINDHAM, BUILDINGS & GROUNDS/PARKS/TREES

INVOICES OVER \$1,000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /City Hall (April)Final prior to payoff	6,146.25
City of Covington	Quarterly Sewer 12/31/2012 – 3/31/2013	8,784.00
City of Oxford	Competitive Trust to Capital January	23,543.00
GIRMA	FY 2013-2014 Liability Insurance	56,523.00
GMEBS Retirement Trust	Employees Retirement Fund for (April)	6,167.50
Humana	Employees Health Insurance (April)	6,624.15
Humana	Employees Health Insurance (May)	6,624.15
NC BOC/Cornish Creek	Water Purchase for (March)	11,961.00
NC Water & Sewer	Plant Operation & Maintenance (April)	7,241.07
Sophicity	Monthly Technical Services for (March)	1,280.00
Southeastern Power Admin	SEPA Energy Cost (March)	3,090.35
<u>PURCHASES/CONTRACT LABOR</u>		
D & J Trenching	Sewer repair on Moore Street 2 blockages	9,000.00
Hays Tractor & Equipment	Bush Hog	2,000.00
McNair, McLemore	Management Advisory	2,410.00
Service Complete	Electrical upgrades at City Hall	3,225.00
Strickland & Strickland	Legal/Professional (March)	1,020.00
Strickland & Strickland	Legal/Professional (April)	1,747.00
<u>APPROVED CONTRACTS</u>		
Carter & Sloope	Engineering Svc Emory/Asbury for January	4,636.00
Carter & Sloope	Engineering Svc Emory/Asbury Feb-April	2,310.35
Monroe Tree Works	Removal & Cleanup of 2 trees Wesley St. Park	2,800.00
Newton County Tomorrow	Leadership Collaborative Annual Meeting	1,000.00
Kinnett Enterprises, LLC	Install 2 windows w/grids, labor & paint FD	1,515.00
Townsend Tree Service	Electric Line Tree Clearing, Feb 09, 2013	4,032.40